

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 6<sup>th</sup> APRIL 2021 AT 7.30PM  
VIA ZOOM**

Present: Cllr Bell, Cllr Head, Cllr Baker, Cllr Gray, Cllr Savaryn, Cllr Rimmington, Cllr Marr, Cllr Parris, BCllr Davis, BCllr Dalton. 3 members of public

Cllr Bell asks the PC to remember when posting on Facebook that comments can be deliberately misinterpreted by others. So, please be careful in future.

<b>1.</b>	<b>APOLOGIES</b> None	
<b>2.</b>	<b>MINUTES</b> The minutes of the Parish council meeting held on March 2 <sup>nd</sup> 2021 were proposed by Cllr Parris and seconded by Cllr Savaryn to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
<b>3.</b>	<b>MATTERS ARISING FROM MINUTES</b> Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
<b>4.</b>	<b>DECLARATIONS OF INTEREST</b> Cllr Head Grounds maintenance	
<b>5.</b>	<b>EXTERNAL REPORTS</b>	
<b>5.1</b>	<b>Borough Councillor:</b> Written report on <b>website</b> .	
<b>5.2</b>	<b>County Councillor:</b> Hoping there will be a new County Councillor for the May AGM with a report.	
<b>5.3</b>	<b>Police report</b> Trevithick Drive. During December somebody stole a recently delivered parcel from a doorstep. Plus, report from PCSO on website CCTV or registration numbers of cars that commit offences should always be reported. Discussion on time consuming reporting to 101, it is necessary to get more police services in the village.	
<b>5.4</b>	<b>Neighbourhood Watch Scheme:</b> Nothing to report this week. Cllrs Bell and Rimmington met with the PCSO.	
<b>5.5</b>	<b>Community Warden.</b> Report received late, on the <b>website</b>	
<b>6.</b>	<b>PLANNING</b>	
<b>6.1</b>	<b>Planning applications considered and commented upon by the Planning Committee</b> TM/19/00135/FL Pilgrims Way Stables. The PC have responded with concerns about allowing building applications to be altered after PP has been given. TM/21/00636/FL The Tramway. The back building is in a different position to original plan due to land registry plan being different from TMBC plan, this has altered for the land registry. The builder tried to alter visual of front building but was refused. TM/21/00656/LDP 70 High St, Dormer window. Planning Committee looked at it and were concerned about the chimney but have agreed TM/21/00686/FL 206 High St. 2 x 1 bedroom flats. The PC have requested this application to go to Area 3. Cllr Baker comments over 50 objections online, plan says 8 car park spaces will be lost but they counted 22 spaces available. During the pre-application the officer appeared to be in favour. BC Dalton will call to committee for the given reasons: 1986 application was refused, 1987 refused on appeal, 1988 application was refused, 1989 refused on appeal, 2007 application refused. The plan would impede emergency access to terrace house, with all the houses in PV do we want to be building	

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<p>6.2 6.3 6.4</p>	<p>in the High St. BC Dalton says each application is taken by itself not by what is going on a mile up the road. Cllr Head: 4 applications and 4 appeals, one was granted and that was for a car park. Find reports on 2007 and 2018 and send to BC Dalton. TM/21/007209/TPOC Cut back 2 maple trees 99 High St Will keep an eye on tree to make sure it isn't removed and is only trimmed. Trees are owned by KCC.</p> <p><b>Planning consents issued:</b> TM/20/02849/LDP 9 Trevethick Drive detached outbuilding TM/21/00148/FL 28 Nelson Road extension</p> <p><b>Planning applications refused:</b></p> <p><b>Other planning issues:</b> Asks BC's for update on Local Plan. It is still nowhere near agreed, BC Dalton reads out email sent in March. TMBC to challenge officer's decision to the Secretary of State. TMBC will not withdraw their Local Plan and are waiting for the officers final report. An example was given of 48 acre field in East Malling. It was a good application to refuse, good grounds to see if they could win an appeal but it was upheld and TMBC lost the case, appeals are very expensive and now developers have a green light to put in applications all over the borough.</p>	<p>Clerk</p>
<p>7.</p>	<p><b>MEMBERS OF THE PUBLIC.</b> Steve Clack. Comments that this is only the second time he has had contact with the PC, he has had a good insight into the subjects the PC covers but asks are there other ways to engage with the residents in order to bring them with us on our journey, for example the many comments on Facebook concerning the new village hall might have been less of a backlash with more information leading up to the application. He considers that it is quite difficult to find out what the PC are doing. He asks if there is someone in the village who does PR or marketing who could help. The PC comments: We would welcome everyone who has commented on FB to come and speak to us so we can explain what the PC are planning. In history the PC only knew what was in the minutes of the previous meeting at the next meeting, this evolved when email came out, then the PC got a website and a Community Magazine. It is trying to work out the best platform. Discusses the meeting being recorded and put on Youtube for example. (BC Davis comments that TMBC have all their meetings on social media and put on YouTube, 380 residents logged into one meeting). Once the meetings are held again in the hall more people might come, Zoom is not for everyone. The new application for the hall on FB is discussed, Cllr Head says all the older residents know the history of trying to build a new hall, she apologises for the comments she posted but says that having a parish office in the village would be a great way of meeting residents, thinks that Councillors, the PCSO, Community Warden, Community Initiative etc would be able to use the office. The PC thank Steve for his comments and ask if he has any ideas? Is there a way to make meetings more visible, gives the Farmers Market as an example where signs appear all over the area a week before, no-one is in any doubt when there is a market on. Is there somewhere visible in the village. Discuss the old method of delivering letters still works as not everyone is comfortable on social media. The PC thanks Steve again and says they will definitely follow up on his suggestion.</p>	
<p>8. 8.1</p>	<p><b>HIGHWAYS AND VERGES:</b> Highway Improvement Plan Clerk has asked repeatedly where the £50K was we were promised, but has not had an answer, she suspects it has gone on consultants. <b>HIP 1. Change of priority School Lane/Oldfield Drive.</b> Cllr Head says Jez Massey KCC highways would support this option. All are in favour of this request being on HIP</p>	

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	<p><b>HIP 2. Sign and warning on platform on Village Road.</b> The PC considers if this is a waste of money as no-one follows signs and the platform which has already been repaired at least 3 times is already breaking up again.</p> <p><b>Other PV Highways problems.</b> Parking on KCL – discussion on waiting for the village centre to be built before making a DYL decision. Residents in PV have posted on social media that they do not want DYL. Some roads in PV are poorly designed which block views to pull out of side roads. Speed on Village Road. Parking on Worrall Drive, the PC point out that the planning conditions for the school says 106 car parking spaces and a drop off circle, should this be pointed out? Is it more dangerous to cross Worrall Drive with all the parking or cross the car park at drop off time? Parents have abused the car park and drop off. Cllr Baker has said that the school have applied to have Worrall Drive closed at drop off and collection times in the school day. School have too many children from outside the village which requires car journeys and parking. Parents are now parking on Village Road and have been observed parking on the roundabout. The PCSO has visited the area and took photos to get the relevant authorities together to discuss. The PC <b>agree</b> to put HIP 2 forward but would prefer something more proactive and will not be agreeing to spend any of the PC budget on it.</p> <p><b>HIP3. DYL and zig zags outside the Green School in School Lane</b> Contact school to see what they want</p>	Clerk
9.	<p><b>STREET LIGHTING:</b> Lights on Hall Road aren't lit at night, clerk has asked the school to investigate.</p>	
10.	<p><b>FOOTPATHS/PROW</b> PROW have stated that they will not put bollards up Hill Road which had been requested due to fly tipping <b>Cllr's Head and Bell have had many meetings with PROW who said they would put the bollards into Hill Road, TMBC have complained about the cost of collecting fly tipping so they should pay to put in the bollards if that would work.</b> <b>Cllr Gray</b> asks how to find out if paths are PROW or byways or roads. She has encountered motorbikes and quad bikes on what would normally be considered a footpath. There are 3 byways in the 2 villages but you can look on the PROW website to see where and what the pathways are. <b>Verge of grass opposite the Tramway report, clerk to report again that this has not been restored.</b></p>	clerk
11.	<p><b>ALLOTMENTS:</b> <b>No report</b></p>	
12.	<p><b>PETERS VILLAGE</b> SJS have confirmed that they are hoping to put the bases in for the new benches in the football field at the end of month. Put off due to bad weather.</p>	
13.	<p><b>WOULDHAM COMMON:</b> Fly tipping reported on the common was outside on the track, has been reported to TMBC</p>	
14.	<p><b>VILLAGE HALL:</b> Accounts have been forwarded to the PC, the bank balance is very healthy due to Government Covid grants. New planning application in for new hall, decision made in May.</p>	
15.	<p><b>RECREATION GROUND:</b></p>	

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<p><b>15.1</b></p> <p><b>15.2</b></p>	<p><b>The Youth Hut</b>  <b>After discussions with the PCSO there is nowhere else to put it as it cannot be close to childrens play area or local houses.</b>  <b>VOTE: Proposal that the youth hut is taken down and removed.</b>                  Proposal Cllr Parris Second Cllr Rimmington  <b>All agree</b>                  Discussion on the cost, Cllr Head to ask if the local metal dealer will remove it.                  Concrete base will be left, may have to get it removed if it's a hazard. Could put a bench on it? Resident is willing to donate a bench.</p> <p><b>Small Car park in the Recreation Ground</b>                  Clerk received quote for a 22-space car park £61230.                  Discussion on size and number of vehicles.                  Cllr Savaryn spoke to Graham West who thought he could remove £15K from quote.                  Cllr Parris thinks that showing KCC the PC are trying to help with parking might encourage them to support work on the High St.                  Discussion on the 2 areas on the Rec which are available for parking and more like for like quotes.                  Discussion on starting with type 1 as a surface and working to improve it in the future?                  Worried Type 1 will be spread all over the Rec.                  Clerk considers the only hope to afford this is a grant, she will contact the working party to help them get some like for like quotes for both areas.</p> <p>Cllr Head says that the play equipment was damaged and John made temporary repair.                  Call in Holbrook to fix it. Paid for by community fund. Cllr Head thinks gym equipment can be repaired.                  Clerk to meet Cllr Head to look at all the repairs.                  Cllr Rimmington leaves meeting</p>	<p>Clerk</p>
<p><b>16.</b></p> <p><b>16.1</b></p> <p><b>16.2</b></p>	<p><b>GENERAL VILLAGE BUSINESS:</b></p> <p><b>Discuss and approve matters for Community Magazine:</b></p> <p><b>Asks for more bins for the village.</b> Discussion on who will empty them. Dog poo bins are OK but the bins and green sacks are not. Cllr Parris to contact bin station</p>	
<p><b>17.</b></p> <p><b>17.1</b></p> <p><b>17.2</b></p> <p><b>17.3</b></p> <p><b>17.3</b></p>	<p><b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b></p> <p><b>Approval of accounts</b> signed by Finance Committee                  Quarterly account of the village hall, PC have received                  Cllr Rimmington will be signing off last month's bank statement</p> <p><b>Donation of the Community Magazine rising from £250-£420</b></p> <p>The Community Magazine sometimes prints 2 pages for the PC, the Clerk put forward a suggestion to raise the donation to £420 (the increase to come from payment to the Churchyard). Discussion.  <b>VOTE: To increase the donation to £300</b>                  Proposal Cllr Parris Second Cllr Savaryn  <b>All agree.</b></p> <p><b>Agreement of the new TOR Finance Committee</b>  <b>All agree. To be posted on website</b></p>	
<p><b>18.</b></p>	<p><b>CORRESPONDENCE:</b>  <b>None</b></p>	
<p><b>19.</b></p>	<p><b>DATE OF NEXT MEETING:</b>                  May 11<sup>th</sup> 2021 AGM 7pm</p>	

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<p>20.</p>	<p><b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b>                  Cllr Parris: TMBC are marking the river wall cracks                  Tree is listing on the grass on 26 Nelson. Chase up tree person                  Barrier on Dairy Wharf, been moved for resident. Ask Lafarge as gate is rusty.                  Cllr Gray: residents have contacted her to have meetings more family times of day. Asks when bulky refuse is returning? Ask TMBC                  Cllr Baker: 2 cars in car park have got notices on, how long will it take and how will they get out. Clerk to find out.                   Meetings ends 21.30</p>	<p>Clerk  Clerk</p>
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<b>Finances up to March 31st 2021</b>					
	Current account Nat West		£ 24,359.84		26989.84
	Savings account Nationwide		£ 20,478.62		
	Monies from car park donations		£ 630.00		
	Monies for Village in Bloom		£ 100.00		
	Monies from membership grant		£ 1,900.00		
<b>Receipts made up to March 31st</b>					
15/03/2021	Car park donation		£ 30.00		
22/03/2021	Car park donation		£ 45.00	£ 75.00	
<b>Payments made up to March 31st</b>					
02/03/2021	EE	Phone	£ 15.00		
02/03/2021	Google	Email	£ 5.52		
02/03/2021	EDF	CCTV	£ 13.00		
05/03/2021	N Grimes	Office rental	£ 151.66		
05/03/2021	N Grimes	Salary&expenses	£ 980.94		
05/03/2021	L Philips	Litter warden	£ 377.87		
08/03/2021	Ebay	Litter picker	£ 5.19		
09/03/2021	KALC	Training	£ 42.00		
17/03/2021	TMBC	Planning	£ 949.00		
23/03/2021	Eon	Street lighting	£ 17.19	£ 2,557.37	
<b>Payments to be agreed April meeting</b>					
	HMRC	PAYE	£ 186.27		
	N Grimes	Salary&expenses	£ 986.79		
	L Philips	Litter warden	£ 377.87		
	T Elphick	Accountant	£ 180.00		
	SE Water	Allotments	£ 344.80		
	KCS	Stationary	£ 20.05		
	KCS	Stationary	£ 35.40		
	N Grimes	Office rental	£ 201.16		
	Google	Email	£ 5.52		
	EOn	streetlights	£ 18.00	estimated	
	EDF	CCTV	£ 13.00		
	EE	Phone	£ 15.00		
				£ 2,383.86	
<b>ESTIMATED BALANCES</b>					
	Nat West account		£ 21,975.98		
	Nationwide BS		£ 20,478.62		
	Car park		£ 630.00		
	Village in Bloom		£ 100.00		
	Membership grant		£ 1,900.00		

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